

**NOTICE OF MEETING
OF THE
HAMILTON ECONOMIC DEVELOPMENT CORPORATION**

Wednesday, September 20, 2023 at 5:30 p.m.

A quorum of the Hamilton City Council may be present.

Notice is hereby given that a **Regular Meeting** of the Hamilton Economic Development Corporation, a non-profit 4B Corporation, will be held at **5:30 p. m.** on **September 20, 2023** at the Hamilton Economic Development Corporation Office located at 108 North Bell Street, Hamilton, Texas at which time the following subjects will be discussed:

1. CALL TO ORDER AND ANNOUNCE QUORUM IS PRESENT

2. CITIZENS COMMENTS. *This is an opportunity for citizens to address the Board concerning an issue of community interest that is not on the agenda. Comments on a specific agenda item must be made when the agenda item comes before the Board. The President may place a time limit on all comments. Any deliberation of an issue raised during Citizen Comments is limited to a proposal to place it on the agenda for a later meeting.*

3. CONSENT AGENDA. *The items listed are considered to be routine and non-controversial by the Board and will be approved by one motion. There will be no separate discussion of these items unless a Board Member requests, in which case the item will be removed from the Consent Agenda prior to a motion and vote. The item will be considered in its normal sequence on the Regular Agenda*

(a) Approval of the minutes of the August 16, 2023 regular meeting

(b) Approval of the minutes of the August 29, 2023 called meeting

(c) Approval of the minutes of the September 12, 2023 called meeting

4. REGULAR AGENDA. *The Board will individually consider and possibly take action on any or all of the following items:*

(a) Discussion and Action on the August 2023 financial reports.

(b) Discussion regarding the position of Executive Director for the Corporation.

(c) Discussion and Action on a payroll solution for the Corporation.

(d) Discussion and Action to move the Main Street Program Manager's method of receiving pay (paycheck) from the responsibility of the city of Hamilton to the Corporation.

(e) Discussion and Action on the Fiscal Year 2023-2024 budget for the Corporation.

5. EXECUTIVE DIRECTOR'S REPORT. *Jamie LaDuke, Executive Director*

- Required Trainings (Texas Open Meetings Act / Texas Public Information Act / Sales Tax Workshop)
- Job Description
- Employee Handbook

- Organizational Chart
- Annual Review Process

6. FUTURE AGENDA REVIEW

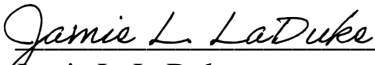
7. ADJOURNMENT

“The Hamilton Economic Development Corporation reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any matters listed on the agenda, as authorized by the Texas Government Code including, but not limited to, Sections: 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), 551.087 (Economic Development), 418.183 (Deliberations about Homeland Security Issues) and as authorized by the Texas Tax Code including, but not limited to, Section 321.3022 (Sales Tax Information).”

In compliance with the Americans with Disabilities Act, the Hamilton Economic Development Corporation will provide for reasonable accommodations for persons attending Economic Development Meetings. To better serve you, requests should be received 24 hours prior to the meeting. Please contact Jamie LaDuke, Executive Director, at (254) 386-5954.

Certificate of Posting

I, Jamie L. LaDuke, Executive Director for the Hamilton Economic Development Corporation, do certify that this Notice of Meeting was posted at City Hall, in a place readily accessible to the general public at all times, on the 15th day of September at 4:30 p.m. and remained so posted for at least 72 continuous hours proceeding the scheduled time of said meeting.



Jamie L. LaDuke,
Executive Director