

**BOARD MEETING MINUTES**  
**HAMILTON ECONOMIC DEVELOPMENT CORPORATION**  
**CITY OF HAMILTON, TEXAS**  
**February 15, 2023**  
**HAMILTON ECONOMIC DEVELOPMENT CORPORATION OFFICE**  
**108 NORTH BELL STREET**  
**HAMILTON, TEXAS 76531**  
**AT 5:30 P.M.**

The Economic Development Corporation Board for the city of Hamilton, Texas, convened for the monthly meeting on February 15, 2023, with President Randy Lee presiding.

**HEDC Board Members Present:**

Randy Lee - President  
Jared Cook – Secretary  
Melanie Housden  
Reagan Reich

**HEDC Board Members Absent:**

Will Hale - Treasurer  
Jeff Ensor

**Others Present:**

Rodney Craddick – Mayor  
Jamie L. LaDuke – Executive Director, EDC  
Kayla Schraub – Main Street Program Manager

**REGULAR SESSION**

President Randy Lee called the meeting to order at 5:35 p.m.

There were no public comments.

Board member Melanie Housden moved to approve the January 18, 2023, minutes. Board member Jared Cook seconded the motion, and with a unanimous vote, the motion carried.

Board member Will Hale was not present, January 2023 Financial Report tabled to next meeting.

Kevin Cude presented his application and supporting documentation for the Downtown Signage, Awning and Façade Improvement Grant for Heritage Place 1888, located at 102 N. Bell Street. Board member Jared Cook made a motion to approve the Awning and Façade Grant application, each at seventy-five percent (75%) reimbursement, not to exceed \$7,000 for the awning and \$7,000 for the façade and to revisit the signage application at a later date. Melanie Housden seconded the motion, and with a unanimous vote, the motion carried.

Jay and Stephanie McDaniel presented their application and supporting documentation for the Commercial Building Improvement Grant for Hamilton Printing, located at 206 N. Bell Street. Board member Jared Cook made a motion to approve the Commercial Building Improvement Grant application, not to exceed \$10,000. Regan Reich seconded the motion, and with a unanimous vote, the motion carried.

Stephanie McDaniel presented her application and supporting documentation for the Start-up Business Grant for Hamilton Printing, located at 206 N. Bell Street. Board member Jared Cook made a motion to approve the Start-up Business Grant application, not to exceed \$3,195. Regan Reich seconded the motion, and with a unanimous vote, the motion carried.

Jay and Stephanie McDaniel presented their application and supporting documentation for the Downtown Signage, Awning and Façade Improvement Grant for Hamilton Printing, located at 206 N. Bell Street. Board member Jared Cook made a motion to approve the Awning and Façade Grant application, each at seventy-five percent (75%) reimbursement, not to exceed \$7,000 for the awning and \$7,000 for the façade and to revisit the signage application at a later date. Board member Reagan Reich seconded the motion, and with a unanimous vote, the motion carried.

Justin Caraway with The Grain Drafthouse and Eatery made a presentation to the board regarding an upcoming event, Tacos and Tequila on Friday, May 5<sup>th</sup>. Justin Caraway requested the board assist with the cost associated with advertising and promoting the event with The Ranch FM and Hank FM. This agenda item will be placed on the March agenda for consideration and/or action. Jamie LaDuke will request clarification from counsel regarding sponsorship and marketing specifics related to Type B EDC Corporations.

Board member Jared Cook made a motion to approve the Right-of-Entry agreement between the Corporation and the Watsons to conduct a Section 501-103 improvement project located at 215 E. Main Street, Hamilton, Texas 76531 and authorize the President to execute the agreement on behalf of the Corporation. Board member Reagan Reich seconded the motion, and with a unanimous vote, the motion carried.

Board member Reagan Reich made a motion to approve the Right-of-Entry agreement between the Corporation and the City of Hamilton, Texas to conduct a Section 501-103 improvement project located in the alley between E. Henry Street, N. Railroad Avenue, E Main Street and N. Bell Street and authorize the President to execute the agreement on behalf of the Corporation. Board member Melanie Housden seconded the motion, and with a unanimous vote, the motion carried.

Board member Melanie Housden made a motion to approve the Corporate Resolution approving a street, site and related infrastructure improvement project in the City of Hamilton, Texas and authorize the President to execute the Resolution on behalf of the Corporation. Board member Reagan Reich seconded the motion, and with a unanimous vote, the motion carried.

Board member comments and items to be placed on future agendas:

Next meeting was set for March 15, 2023

Meeting was adjourned at 6:53 p.m.

Meeting minutes completed by: Jamie L. LaDuke, Executive Director

PASSED AND APPROVED this 15<sup>th</sup> day of March, 2023.

  
Randy Lee, HEDC President